

AGENDA

*Revised 05-25-17

Administration & Rules Committee

Jefferson County Courthouse

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, May 31, 2017, Room 112, 3:00 p.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the April 10, 2017 Committee meeting minutes
7. Approval of April 26, 2017 Committee meeting minutes
8. Approval of May 9, 2017 County Board minutes
9. Communications
10. Discussion and possible action on Ordinance HR0240, Establishing Positions, review of request of a position change in the County Clerk's Office to increase the Deputy Position from .5 FTE to 1.0 FTE
11. *Discussion and possible action on County Board Rules Section 3.01 Meetings, Quorum and Order of Business – Setting time for April meetings
12. *Discussion and possible action on resolution approving Register of Deeds Records Indexing Project
13. Discussion and possible action on repealing the Jefferson County Alarm Systems Ordinance
14. Discussion and possible action on Resolution Honoring Harriet Schwoch for her Dedication and Service to the Citizens of Jefferson County
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Walworth County Resolution "Recommending Change in Unemployment Compensation Rules"
 - b. Outagamie County Resolution "Support Recount Reform Bill"
16. Financial Reports (April)
 - c. Clerk of Courts
 - d. Corporation Counsel
 - e. County Administrator
 - f. County Board
 - g. County Clerk
 - h. Register of Deeds
17. Update on Strategic Plan
18. County Administrator's monthly report
19. Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to discuss the performance evaluation of the County Administrator
20. Reconvene in open session for possible action on items discussed in closed session
21. Discussion and possible action on tentative future meeting schedule and agenda items. (June 28th)
All meetings in Room 112 at 8:30 a.m. unless noted
22. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.